

Canterbury Basketball Association Inc.

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Annual General Meeting of the Canterbury Basketball Association Inc. Held at The Bealey Ale and Steak House, at 7.00pm on Tuesday 27th March 2018.

Present: Jeremy Phillips (Chair), Darrel Flynn-Thompson, Bruce Martin, Tina Cook, Peter Crowhen, Mike Cockburn, Harry Apes, Brad Clive, Cathy Robins, Tim Bennetts, Simon Mbonyishuti, Alan Wenmoth, Barry Dent, Terry Brunel, Colleen Lindsay, Scott Howell, Ritchie Howell, Pauline Paterson, Roger Paterson, Greg Williamson, Caleb Harrison, Sandra French, Richard Evans, Jane Lattimore, Dorothy Dixon, Lynn Brand, Paula Wilkinson, Sue Bowie, Alana Dawson, Heather Devlin, Faith Harrison, Daneil Mulder, Paul Duggan, James Lissaman, Lori McDaniel, Nicky Jagger, Marty Davison, Sasha Nicholson

Apologies: Cathy Hyland, Karla Martin, Piet Van Hasselt, Lisa Rooney, Murray Kennedy, Alan Harrison, Maurie Henshall

1. **Welcome:** The Chairman welcomed all attendees to the 2018 AGM, in particular the Life members, Greg Williamson from BBNZ and Barry Dent the new board member.
2. **Apologies:** The apologies were read out and noted.
3. **Obituaries:** Sally McFarlane was remembered by Jeremy Philips, who read out the Obituary from the Annual Report summarising Sallys involvement with Canterbury basketball and particularly the Woodpeckers club. Denis McLennan was remembered by Bruce Martin who highlighted how Denis was a huge supporter of the Rams and the Atami Club where his son was a long term player.
One minutes silence was held as a mark of respect.
4. **Voting Rights:** Voting entitlements were counted (33), and it was accepted that this was greater than the minimum requirement of 15 voting rights.

It was moved: *“That a quorum is in existence, the apologies be accepted, and the meeting can proceed”* (Jeremy Phillips/Peter Crowhen).

The motion was put to discussion. There was no discussion.

Motion: That a quorum is in existence, the apologies be accepted, and the meeting can proceed.

Result: Motion carried.

5. **Scrutineers:** It was moved: *“That Barry Dent and Harry Apes be appointed as independent scrutineers for the meeting”*. (Jeremy Phillips, Bruce Martin)

The motion was put to discussion. There was no discussion.

Motion: *“That Barry Dent and Harry Apes be appointed as independent scrutineers for the meeting”*.

Result: Motion carried.

6. **Confirmation of Minutes:** All those in attendance were provided with a copy of the minutes of the 2017 AGM. It was moved by the Chair *“That the minutes of the 2017 Annual General Meeting be taken as true and accurate record”* (Jeremy Phillips/Heather Devlin)

Matters arising: There were no matter arising.

Motion: *“That the minutes of the 2017 Annual General Meeting be taken as a true and accurate record”*.

Result: Motion carried.

7. **Chairman’s Report:**

- (a) **Strategic Outcomes.** Jeremy Phillips presented his report on the Strategic Plan which was done in 2014 and sets out the priorities for the Board and staff. These will be reviewed again later this year. A document was distributed which gave details of the main objectives, key performance indicators and how performance compared. He highlighted the focus areas of club capability; referee development; competition; our influence at a national and regional level; coach development; access to facilities; and high performance. Outcomes were highlighted for over the 2014-2017 period; more and better trained referees; more females participating; better player retention after secondary school; more National level coaches; more players at National and International level. Long term outcomes occurring due to the shorter term outcomes being achieved were highlighted as; more participation; increased public interest; greater high quality players, coaches and referees; improved governance; staff matching; increased income and reserves. Jeremy stressed the importance of member feedback to the Board on the next stage of the strategic planning.
- (b) **Financial Results.** The financial results for the association were presented and show another strong surplus for 2017 on the back of another year of increased community funding. The CBA produced a nett surplus for the year of \$105,000. The CBA equity position has increased from \$119,000 to \$224,000 which moves it closer to the strategic objective of 6 months of operating expenses. Slides were presented showing the proportion of income and expenses for 2015, 2016 and 2017 financial years. Staff costs have progressively increased while other expenses have remained relatively constant. Community funding has jumped considerably in 2017. The CCC Loan will be paid off by the end of the year.

8. **Appointment of Auditor:** The Chair moved *“that the Board’s appointment of HP Hanna as auditors be ratified and that the Board be authorised to fix the auditors remuneration”*. (Jeremy Phillips/Daryll Flynn Thompson)

The motion was put to discussion. There was no discussion.

Motion: *“that the Board’s appointment of HP Hanna as auditors be ratified and that the Board be authorized to fix the auditors remuneration”*.

Result: Motion carried.

9. **Election of Officers:** Jeremy Phillips gave a quick run-down on the present composition of the Board and noted that Richard Evans and himself were retiring having served their maximum two terms and Lisa Rooney has concluded her first term and was seeking re-election.

At present we have three vacancies, one for an appointed Board member, and two for elected Board members. The Board appointed a selection panel with an independent member, who have considered all applications received. This included consideration of the relevant selection criteria/factors in the constitution. Following this review, *“I wish to record that Barry Dent has been appointed to the Board by the selection panel in accordance with rule 17.6-17.9 of the Constitution”*. A copy of the selection panel report is available on the CBA website.

In terms of the vacancies for the elected Board members, there were six candidates for two positions. Jeremy Phillips gave a summary of the voting process that would take place. Candidates present, Alan Wenmoth, Mike Cockburn and Jane Lattimore were given the opportunity to speak on the attributes they could bring to the board. Apologies were received from the remaining candidates.

The Chair gave the opportunity *“for any questions or matters arising before moving to the voting”*. There was no discussion.

The voting was concluded and votes counted by the scrutineers. Jeremy Phillips noted "The highest polling candidates are Lisa Rooney and Alan Wenmoth, and I therefore declare for the minutes that Lisa Rooney and Alan Wenmoth are elected to the board in accordance with rule 15.17(b) if the constitution."

Motion: For the voting papers to be destroyed (Peter Crowhen/Bruce Martin)

Result: Motion carried.

10. Life Membership nominations: There were no nominations received in sufficient time for consideration at this AGM.

11. General Business: There were no notices of motion or matters of general business previously notified ahead of the AGM. The Chair called for any business from the previous minutes or otherwise that members wished to discuss.

Peter Crowhen highlighted that the date for nomination of Life Members should be more clearly stated. He then went on to highlight that due to the depth of people wishing to be considered for board members the CBA must be doing things right.

Greg Williamson congratulated the CBA as the leading Association in 2017 especially on club structures and getting the game into schools.

12. Staff Presentations: The staff of the CBA presented highlights of the year to date and for the year ahead.

13. Closure: Jeremy Phillips closed the meeting by thanking everyone for their attendance and declared the meeting closed at 9.07pm.